

If you are interested in becoming a MOTORTECH business partner, we would like to invite you to fill out our supplier questionnaire.

This document will help us to align your product portfolio and services with our company needs giving both sides the opportunity to establish an efficient and successful business partnership in the future.

The questionnaire comprises following information:

- General information about your company
- Detailed information about your product portfolio and production processes
- Company certificates

„We thank you for your interest and look forward to learning more about your company!“

General information

Company name:	Contact person:
Premises address (street name and number):	
Premises address (city, state zip code):	
Telephone:	Fax:
Website:	E-mail:

Company profile

Legal form:	Founding year:
Annual Turnover:	
Subsidiaries (if any):	
Group affiliation (if any):	
Tax identification number:	Sales Tax identification number:
Please describe your main business activity:	

Are you:

Distributor

In which countries are the companies operating you represent?

What kind of products and industries do you represent?
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Producer

Production Site (if any):	Shifts per day:
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Which industries do you serve?

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Number of employees

Total:	Administration:	Engineering:	Production:
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Management

Owner of CEO:	Name:	Telephone:
	E-mail address:	Languages:
Quality Representative:	Name:	Telephone:
	E-mail address:	Languages:
Technical Representative:	Name:	Telephone:
	E-mail address:	Languages:
Commercial Representative:	Name:	Telephone:
	E-mail address:	Languages:

Reference

Please list your top 3 customers:

1.	Country:
2.	Country:
3.	Country:

Product range and production processes

Please select the type of product you provide:

Standard parts
 Trading goods
 Electronics
 Construction parts

Please give a brief description of the types of products and services you provide:

Do you perform any plating, painting or coating within your facility?

Yes
 No

If yes, please specify

Which production processes and support are available?

- Do you have the capability to design and build in-house? Yes No
- Tools to be used in the production of a product Yes No
- Gauges/ Fixtures Yes No
- Prototype capabilities Yes No

If yes, please specify:

Explain characteristic properties/ limitations of the products manufactured (e.g. weight, size, material etc.)

Certification

Is your company approved to ISO 9001? Yes No

If yes:

Version:	Registration Number:	Validity period:
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If no, how do you assure your quality standard currently?

Other certifications:

Certificate:	issued:	validity:
Certificate:	issued:	validity:
Certificate:	issued:	validity:

Please define your quality management for initial samples and serial production:

Product liability

To what amount is the company insured against liability claims?

Maximum amount:	Subsequent damages:	Recall costs:
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Logistics

Which logistic principles do you use?

- “First in First Out” principle Yes No
- Kanban Principle Yes No
- Consignment Stock Yes No

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